Comcast Business
AUTHORIZED CONNECTOR REFERRAL PROGRAM

COMCAST BUSINESS
BUILT FOR BUSINESS

Earning rewards is easy! For every lead submitted through the referral portal that results in a new customer for Comcast Business (or a new service for an existing customer), you'll receive a one-time payment of the customer's MRC (Monthly Recurring Charge). That's it!

PROGRAM OVERVIEW

The Authorized Connector Referral Program allows Businesses (Companies and Sole Proprietors) to earn reward funds by referring customers to Comcast Business.

REFERRAL PORTAL – WWW.COMCASTBIZLEADS.COM.

You can visit the referral portal at anytime from anywhere. It's your one-stop shop for all referral activity with Comcast Business! Submit referrals, view your status, update your profile and more.

SUBMIT A REFERRAL

Click 'Submit A Referral' from your Authorized Connector Home Page and the referral form will load. Complete the form and hit submit. Your referral will then be sent to a Comcast Sales Representative.

Note: Referrals for multiple locations must be entered one by one into Comcast BizLeads.

VIEW A REFERRAL STATUS

You can see your yearly activity under the Referral Snapshot on your Authorized Connector Home Page as well as Current Month Earnings, Previous Month Earnings and Total Earnings Year to Date.

To view referrals that have been submitted and their current status, you can click 'View Referral Report' on your Authorized Connector Home Page or you can hover over the Reports tab, then select Referral Report. If you need to, you can export the report to Excel.

REFERRAL STATUS DESCRIPTIONS

Lead Submitted: Referral submitted successfully

Working: Comcast Business Sales Representative has reviewed the referral information and is the process of engaging the referred customer

Sold: Referred customer has identified significant interest in specific Comcast Business Products and Services

Lost: Referred customer has not identified interest in Comcast Business Products and Services at this time

Install Complete: Comcast Business Products and Services have been installed

Under Payment Review: Referral is under review

Payment Approved: Referral payment has been approved for processing

Payment Denied: Referral payment has been denied

Payment in Process: Referral payment is in progress

Paid: Referral payout has been direct deposited

CHECK OUT ALL THE FEATURES OF THIS AMAZING PROGRAM:

SIMPLICITY
Entering referrals is easy.

DIRECT DEPOSIT
Get your reward funds quickly.

REAL-TIME UPDATES
Know what's going on with your leads as soon as they're updated.
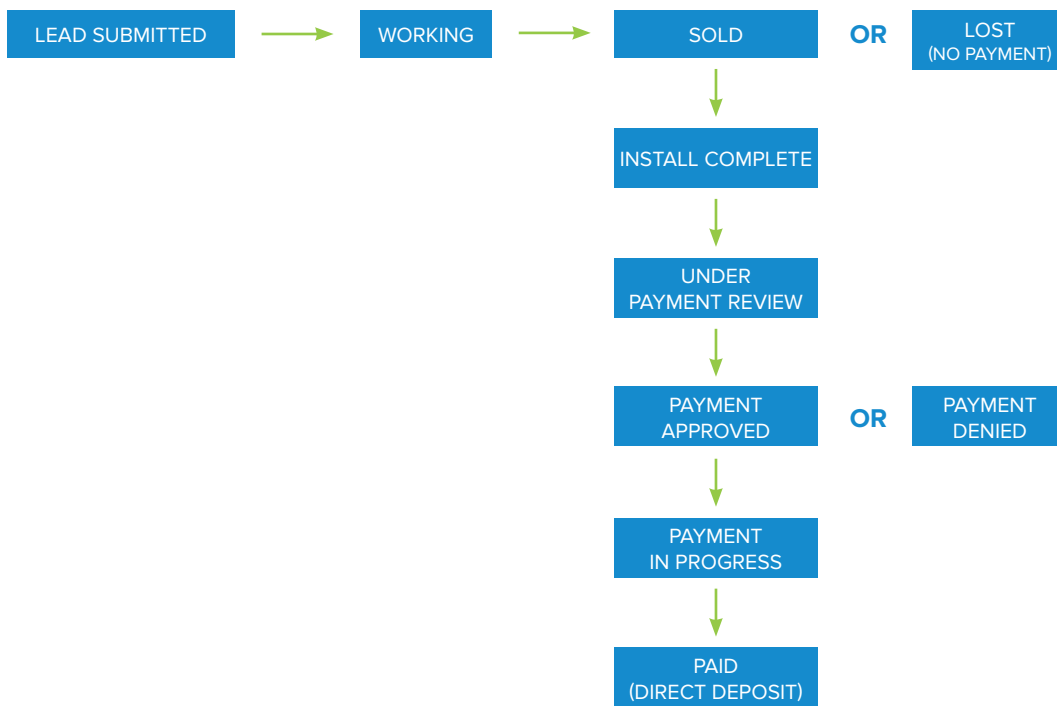
CENTRALIZED HUB
All the info you need is in one place, letting you focus on making referrals—and earning rewards.

MOBILE
Make referrals anytime, anywhere on your phone or tablet.

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LEAD SUBMITTED  →  WORKING  →  SOLD    OR    LOST (NO PAYMENT)
                                 ↓
                         INSTALL COMPLETE
                                 ↓
                         UNDER PAYMENT REVIEW
                                 ↓
                         PAYMENT APPROVED    OR    PAYMENT DENIED
                                 ↓
                         PAYMENT IN PROGRESS
                                 ↓
                         PAID (DIRECT DEPOSIT)
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REWARDS

Authorized Connectors receive rewards via direct deposit. Please note that this is the only method of payment available for the program. Referral payments are deposited on or around the 22nd of each month. Once a referral shows the status 'Payment in Progress', please allow approximately four weeks for payment processing.

Note: Companies and Sole Proprietors can receive up to $1,500 in payout for referred customers that are single site. For multi-site (customers in multiple locations), Authorized Connectors can receive up to $5,000 in payout.

MORE PORTAL FEATURES

UPDATE YOUR PROFILE
Edit your personal information in the My Profile tab any time you wish. Be sure to complete all fields and click save to ensure your information is saved and updated.

ADD ANOTHER USER
If you'd like to have additional users submit referrals on your Company's behalf, you can add them in the Tools tab:

- Fill out the fields with the additional user's information.
- Select "Add Another User."
- The information will be sent to a Comcast region (verified by zip code) for approval.
- Once approval is granted, the individual will receive a notification with login information.

For full Terms and Conditions, go to the My Documents tab at **www.ComcastBizLeads.com**.

QUESTIONS?
For additional assistance with the portal, contact Questions@ComcastBizLeads.com

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BUSINESS